



INVITATION TO QUOTE

SCMRDM13049

SUPPLY AND DELIVERY OF 1000 COPIES OF INTERNAL NEWSLETTERS

Requests for formal written price quotations are hereby invited for the **SUPPLY AND DELIVERY OF 1000 COPIES OF INTERNAL NEWSLETTERS** to the DR RUTH S MOMPATI DISTRICT MUNICIPALITY.

Quotation documents with quotation specifications and detailed information are obtainable at the Finance Department (Room 23) (office hours: 08h00 to 13h00 and 14h00 to 15h30) of the DR RUTH S MOMPATI DISTRICT MUNICIPALITY, 21 De Kock Street, VRYBURG, 8601, from 12:00 on **Wednesday, 06 November 2013**. A non-refundable cash deposit fee of R100 is required on collection of the quotation documents.

Sealed Quotations clearly marked "**SCMRDM13049 : SUPPLY AND DELIVERY OF 1000 COPIES OF INTERNAL NEWSLETTERS**" must be placed in the tender box situated at the offices of the DR RUTH S MOMPATI DISTRICT MUNICIPALITY, 21 De Kock Street, VRYBURG, 8601, on or before 12:00 on **Wednesday, 13 November 2013** at which time the quotations will be opened in public.

No late submissions will be accepted.

Please note that it is a prerequisite of the Municipality that all service providers are to be registered on the DR RUTH S MOMPATI DISTRICT MUNICIPALITY's **Supplier Database**. It must therefore be understood that only quotations from suppliers registered on the Municipality's Supplier Database or quotations accompanied by a completed **Supplier Registration Application Form** will be considered. The submissions of valid up to date SARS tax clearance certificates are compulsory. Supplier Registration Application Forms are available from the Finance Department (Room 23) of the Municipality at 21 De Kock Street, VRYBURG, 8601.

The DR RUTH S MOMPATI DISTRICT MUNICIPALITY does not bind itself to accept the lowest or any quote and the Municipality reserves the right to accept the whole or part of any quote. No reasons for the acceptance or rejection of any quote will be given.

Quotations will be adjudicated according to the DR RUTH S MOMPATI DISTRICT MUNICIPALITY's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act (Act 5 of 2005) and the Preferential Procurement Regulations, 2011, as well as the Broad Base Black Economic Empowerment Act (Act 53 of 2003).

Enquiries may be directed to **Segomotso Otsheleng** at telephone number **053 927 2222**
MUNICIPAL MANAGER
DR RUTH S MOMPATI DISTRICT MUNICIPALITY
21 De Kock Street
VRYBURG
8601