



INVITATION TO QUOTE

SCMRDM20150

SUPPLY AND DELIVERY OF CALENDERS AND DIARIES

Requests for formal written price quotations are hereby invited for the **SUPPLY AND DELIVERY OF CALENDERS AND DIARIES** to the DR RUTH S MOMPATI DISTRICT MUNICIPALITY.

Quotation documents with quotation specifications and detailed information are obtainable at the Finance Department (Room 002) (office hours: 08h00 to 13h00 and 14h00 to 15h30) of the DR RUTH S MOMPATI DISTRICT MUNICIPALITY, 50 Market Street, VRYBURG, 8601, from 12:00 on Wednesday, 25 October 2017. A non-refundable cash deposit fee of R100 is required on collection of the quotation documents.

Sealed Quotations clearly marked "**SCMRDM20150 : SUPPLY AND DELIVERY OF CALENDERS AND DIARIES**" must be placed in the tender box situated at the offices of the DR RUTH S MOMPATI DISTRICT MUNICIPALITY, 50 Market Street, VRYBURG, 8601, on or before 12:00 on **Wednesday, 01 November 2017** at which time the quotations will be opened in public.

No late submissions will be accepted.

Please note that it is a prerequisite of the Municipality that all service providers are to be registered on the DR RUTH S MOMPATI DISTRICT MUNICIPALITY's Supplier Database. It must therefore be understood that only quotations from suppliers registered on Central Supplier Database and suppliers registered on the Municipality's Supplier Database or quotations accompanied by a completed Supplier Registration Application Form will be considered. The submissions of valid up to date SARS tax clearance certificates are compulsory. Supplier Registration Application Forms are available from the Finance Department (Room 002) of the Municipality at 50 Market Street, VRYBURG, 8601

The DR RUTH S MOMPATI DISTRICT MUNICIPALITY does not bind itself to accept the lowest or any quote and the Municipality reserves the right to accept the whole or part of any quote. No reasons for the acceptance or rejection of any quote will be given.

Quotations will be evaluated according to the DR RUTH S MOMPATI DISTRICT MUNICIPALITY's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act (Act 5 of 2005) and the Preferential Procurement Regulations, 2011, Preferential Procurement Point System Applicable is 80/20 as well as the Broad Base Black Economic Empowerment Act (Act 53 of 2003).

Enquiries may be directed to **Segomoco Otsheleng** at telephone number **053 928 4720**.

MUNICIPAL MANAGER
DR RUTH S MOMPATI DISTRICT MUNICIPALITY
50 Market Street
VRYBURG
8601